



Contract Holder
Contract GS-35F-0607V

Authorized Federal Acquisition Service Information Technology Schedule Pricelist

General Purpose Commercial Informational Technology Equipment, Software + Services

Special Item No. 132-51:

Information Technology Professional Services

Contract Number:

GS-35F-0607V

Period Covered by Contract:

July 29, 2009 through July 28, 2014

Company Information:

UniSpec Enterprises, Inc.
9701 Apollo Drive
Suite 345
Largo, MD 20774
Telephone: (240) 788-6425
Fax: (240) 788-6431
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Small Disadvantaged/8(a) Business

Products and ordering information in this
**AUTHORIZED FSS INFORMATION TECHNOLOGY
SCHEDULE PRICELIST** are also available on
GSA Advantage! System
(<https://www.gsadvantage.gov>)



Table of Contents

Special Notice to Agencies	3
Terms and Conditions	3
Geographic Scope of Contract	3
Contractors Ordering Address and Payment Information	3
Discounts:	3
Warranty:	3
Maximum Orders:	4
Small Requirements:	4
Maximum Order:	4
Labor Category Descriptions	4
Labor Rates	16
Blanket Purchase Agreement	17

Special Notice to Agencies: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micro purchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage! on-line shopping service (www.fss.gsa.gov). The catalogs/pricelists, GSA Advantage! and the Federal Supply Service Home Page (www.fss.gsa.gov) contains information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micro purchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

Terms and Conditions

Geographic Scope of Contract

Contract covers 48 continental states and the District of Columbia.

Contractors Ordering Address and Payment Information

UniSpec Enterprises, Inc
9701 Apollo Drive, Suite 345
Largo, MD 20774

POC:
Erika Cabrera
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Discounts:

Prices shown are NET Prices; Basic Discounts have been deducted.

Warranty:

Not Applicable/IT Professional Services (SIN 132-51)

Maximum Orders:

SIN(s) 132-51 & 132-51STLOC - \$500,000 per order

Small Requirements:

Minimum Dollar Value of Orders Issued - \$100.00 per order

Maximum Order:

The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000

Travel

The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. The Industrial Funding Fee does NOT apply to travel and per diem charges.

GSA Advantage!

GSA Advantage! is on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited

Labor Category Descriptions

1. Subject Matter Expert VI

Education and Minimum/General Experience: Bachelor's Degree or equivalent and seventeen (17) years of general experience. Six (6) additional years of general experience is considered equivalent to a Bachelor's Degree. With a Master's Degree, fourteen (14) years of general experience is required. With a Ph.D., twelve (12) years of general experience is required.

Functional Responsibility: Expert in single or multiple technical disciplines. Provides expert guidance and insight into specific technologies and their application and independently performs a variety of system design and integration tasks where a specific subject matter expertise is necessary. Assesses and recommends integrated solutions consistent with the appropriate strategy by leveraging technology and business processes. Principal duties include:

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- Plans and performs research, design assessment, development, integration and other assignments in a specific technical area.
 - Supervises broad team of systems engineers, analysts or enterprise architects. Expert is responsible for highly complex subject matter.
 - May perform other duties, as assigned.

2. Subject Matter Expert V

Education and Minimum/General Experience: Bachelor's Degree or equivalent and fifteen (15) years of general experience. Six (6) additional years of general experience is considered equivalent to a Bachelor's Degree, with a Master's Degree, fourteen (10) years of general experience is required, with a Ph.D., eight (8) years of general experience is required.

Functional Responsibility: Expert in single or multiple technical disciplines. Provides expert guidance and insight into specific technologies and their application and independently performs a variety of system design and integration tasks where a specific subject matter expertise is necessary. Assesses and recommends integrated solutions consistent with the appropriate strategy by leveraging technology and business processes. Principal duties include:

- Plans and performs research, design assessment, development, integration and other assignments in a specific technical area.
- Supervises broad team of systems engineers, analysts or enterprise architects, responsible for highly complex subject matter.
- May perform other duties, as assigned.

3. Lead Enterprise Architect

Education and Minimum/General Experience: Bachelor's Degree or equivalent and fourteen (14) years of general experience. Six (6) additional years of general experience is considered equivalent to a Bachelor's Degree. With a Master's Degree, ten (10) years of general experience is required. With a Ph.D., eight (8) years of general experience is required.

Functional Responsibility: Performs expert evaluation, analysis and implementation tasks for Enterprise Architecture (EA) by applying Enterprise Architecture principles, project knowledge, industry experience, and project methodology. Understands and applies FEA Methodology routinely. Architect will provide expert guidance and insight into specific methodologies, techniques and approaches. Manages the application of these techniques and takes the lead of the most complex analysis tasks facing large organizations where a specific expertise is necessary. Principal duties include:

- Plans and performs analysis, knowledge coordination, methodology research, analysis assessment, technique development, knowledge integration and other assignments for complex Enterprise Architectures.

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- Researches Enterprise Architecture methodology guidance and drafts policy and guidance consistent with organizational goals.
 - Routinely reviews Enterprise Architecture artifacts stored in the repository to identify areas of improvement.
 - Supervises broad team of systems engineers, analysts and enterprise architects.
 - May perform other duties as assigned

4. Lead Security Management Consultant

Education and Minimum/General Experience: B.S. Degree required in Computer Science, Information Technology, or related field. Advanced degree (Master's, MBA) preferred. 5+ years of relevant information security experience. CISSP, CISA, SANS GIAC, or relevant security certification(s) desired. Additional certifications such as MCSE, CCNA/CCNP, etc. may be required.

Functional Responsibility: Responsible for various functions related to security architecture, engineering and implementation. Research, design, and oversee implementation of information technology, systems, and policies for information security in support of business needs. Advise management on the delivery of security services to the corporation. In conjunction with Enterprise processes, develop success criteria and operational processes. Provide technical guidance on security/privacy policies and standard development. Serve as Subject Matter Expert to lead enterprise architect and other technologists. Execute programs for user awareness, compliance monitoring, and security compliance; maintaining information security devices and software; monitoring compliance procedures; and resolving security policy issues. Develop and implement action plans to address security issues and enhance the security architecture. Direct and/or perform audits of security and assist with corporate audit process. Ensure adequate and timely resolutions to all audit/review issues relating to security Manage relationships with 3rd party providers of security monitoring and tools to ensure assets are being protected. Assist with the development and operation of information security processes. Perform other duties as assigned.

5. Chief Security Architect

Education and Minimum/General Experience: B.S. Degree in Computer Science, Information Technology, or related field, or an advanced degree (Master's, MBA) may substitute for 5 years of experience. CISSP, CISA, SANS GIAC, or relevant security certification(s) desired. Additional certifications such as MCSE, CCNA/CCNP, etc. preferred. Seven years of experience developing and deploying new technologies for an enterprise.

Functional Responsibility: Provide consulting and operational support to cross functional security activities and project teams including infrastructure compliance, vulnerability

identification and remediation, policy development, and application security. Provide technical guidance on security/privacy policies and standard development. Work closely with information technology teams and other lines of business, vendors, and with other systems professionals to identify innovative security solutions and actively apply these solutions. Advise management on specific technologies that enable secure business growth. Assist with the development and operation of information security processes. Develop and implement action plans to address security issues and enhance the security architecture. Design and architect solutions related to security, including intrusion detection and prevention, remote access, firewalls, encryption, data protection, and identity management. Research current trends and emerging technologies related to the security industry. Work with development teams to integrate the security architecture with applications including single sign-on and role based access control. Create network security architecture design and implementation solutions. Address transport-level network principles and security practices. Create engineering and configuration documentation, support certification and testing activities.

6. HSPD-12 Program Manager

Education and Minimum/General Experience: Bachelor's Degree in Computer Science or related technical field plus 5-7 years of experience to include 3 years knowledge of federal security and identity management policy (HSPD-12, FIPS 201). Hands-on technical experience with all components related to HSPD-12 tools and systems is required as well as experience with C&A (certification and accreditation).

Functional Responsibility: Develop requirements, manage testing, and implement enterprise-wide PIV smart cards in compliance with HSPD-12. Develop requirements, recommendations, guidance, and implementation planning documentation for HSPD-12 initiatives including fielding logical access control and identity management systems. Provide guidance and technical direction for implementing HSPD-12. Review and provide comments and/or impact analyses of federal regulations (NIST FIPS and Special Publications, Executive Orders, Mandates, etc). Produce product-specific analysis and testing results documents. Attend and/or facilitate meetings with operations staff, application/system developers, and senior management on HSPD-12 initiatives. Support the HSPD-12 Program Management Office or the customer with coordinating, fielding and implementation of the Personal Identity Verification (PIV) Card.

7. Program Manager

Education and Minimum/General Experience: Bachelor's Degree and fourteen (14) years of general experience. Six (6) additional years of general experience is equivalent to a Bachelor's Degree. With a Master's Degree, twelve (12) years of general experience is acceptable. With a Ph.D., ten (10) years of general experience is required.

Functional Responsibility: Directs the performance of a variety of related projects, which may be organized by technology, program, or client. PM oversees the technology development and/or application, risk analysis, marketing, budgeting resource allocation, and task assignments within program client base to meet client's goals annually or biannually. Program areas typically represents more than three functional areas that may include software engineering, systems analysis, business analysis, quality control, administration, budgeting, trend analysis, and risk management. Principal duties include:

- Responsible for the effective management of funds and personnel, and is accountable for the quality and timely delivery of all contractual items.
- Operates within client guidance, contractual limitations, and company business and policy directives. PM serves as focal point-of-contact with client regarding program activities.
- Ensures that all required resources including manpower, production standards, computer time, and facilities are available for program implementation.
- Manages program consisting of multiple projects including project identification, design, development, and delivery.
- Maintains the development and execution of business opportunities based on broad, general guidance. PM confers with project manager(s) to provide technical advice and to assist with problem resolution.
- Responsible for marketing new technology and follow-on business acquisitions.
- May perform other duties, as assigned.

8. Senior Data Security Engineer

Education and Minimum/General Experience: Bachelor of Science degree in Engineering, Computer Science, Information Systems or related field plus 10+ years of experience, or a Master's degree in Computer Science or a Systems Security Engineering related field, with 5-8+ years experience. Knowledge of DoDI 8510.01 DoD Information Assurance Certification and Accreditation Process (DIACAP, DOD 8570.01-M, DoDI 8500.2, and DCID 6/3 and other federal guidelines is required.

Functional Responsibility: Develop and ensure security architecture compatibility with DoD and other agency's system project management plans, standards, CONOPS, design project schedules, Request(s) for Change, and IV&V documentation. Provide security engineering support to project managers on project-related security activities, including exercises, demonstrations and limited objective events. Analyze information assurance needs from the enterprise perspective. Determine applicable information assurance requirements and developing high level information assurance technical solutions, architectures, and trades. Provide Information Assurance (IA) support with primary emphasis on supporting Certification

and Accreditation (C&A) activities using DoD and other federal guidelines. Deconstruct high level information assurance requirements into build-to requirements, to be used in Request for Change (RFC) or development processes. Create, analyze, maintain, coordinate and/or support system security and information assurance designs, or project security deliverables such as security architecture diagrams, network diagrams, security requirements traceability matrices (SRTM), System Security Authorization Agreements (SSAA), project security milestones, and other related security artifacts.

9. Lead Security Planner

Education and Minimum/General Experience: B.A. or B.S. in related field and 7 years of experience. At least four years must be in a lead security design or technical task/program leadership position. Bachelor's Degree may be substituted with 4 additional years of professional Information Assurance services experience. Certification and Accreditation Professional and Certified Information System Security Professional preferred.

Functional Responsibility: Provide leadership to a team of information security and C&A professionals. Conduct vulnerability assessment, security guidance and documentation reviews. Conduct effective vulnerability assessments of networked and stand-alone information systems to the extent of conclusively validating all technical controls found within NIST SP 800-53. Communicate effectively through written and verbal means to co-workers, subordinates and senior leadership. Manage multiple tasks simultaneously; coordinating resources and ensuring scheduled goals are met. Offer security-related guidance on business processes, emerging technology and acquisitions, and vulnerability assessment / mitigation approaches. Mentor junior Information Assurance Engineers and have a direct impact on current and future information security processes and policy across the enterprise.

10. Security Planner

Education and Minimum/General Experience: B.A. or B.S. in related field and 7 years of experience. Bachelor's Degree may be substituted with 4 additional years of professional Information Assurance services experience. Certification and Accreditation Professional and Certified Information System Security Professional preferred.

Functional Responsibility: Conduct vulnerability assessment, security guidance and documentation reviews. Conduct effective vulnerability assessments of networked and stand-alone information systems to the extent of conclusively validating all technical controls found within NIST SP 800-53. Communicate effectively through written and verbal means to co-workers, subordinates and senior leadership. Manage multiple tasks simultaneously; coordinating resources and ensuring scheduled goals are met. Offer security-related guidance on business processes, emerging technology and acquisitions, and vulnerability assessment /

mitigation approaches. Have a direct impact on current and future information security processes and policy across the enterprise. Perform other duties as assigned.

11. Senior Sybase Consultant

Education and Minimum/General Experience: Experience Level: 4 year degree plus 7-10 years experience

Functional Responsibility: Leads the design, testing, implementation, maintenance, and control of the organizations physical, relational, and object-oriented databases across multiple platforms and computing environments. Consultant develops data architectures and database management policies and standards. Also provides senior-level consulting services in the identification and resolution of database issues. Serve as a high-level resource on database management issues, and participate in the planning, design, and usage of data resources. May use MDA (Monitoring and Diagnostic Access) to monitor database and identify performance improvements.

12. Senior SQL Server Consultant

Education and Minimum/General Experience: Bachelors degree in Computer Science and a minimum of 7 years of experience. Consultant has experience in SQL architecture/design skills, TSQL skills, SQL Server design skills, table design, indexing, troubleshooting, excellent SQL development skills as well as some .NET skills. Experience in SQL Server administrative tools, including SQL Server Management Studio, SQL Server Profiler, SQL Server Agent, SQL Server Surface Area Configuration, Database Engine Tuning Advisor,

Functional Responsibility: Perform database operations and database administration duties along with SQL design and development skills as well as design, architecture, and development. Perform troubleshooting, diagnosis, and root cause analysis of SQL or .NET applications problems. Plan, coordinate, and administer database systems, including base definition, structure and documentation. Provide database expertise to the software development team in the design, development and maintenance of the core database. Ensure availability and performance of the databases that support our systems. Proactively monitors the database systems to ensure secure services with minimum downtime. Plan, implement, and maintain backup and restore operations, replication, log shipping, database mirroring, and clustering.

13. Senior IDMS Consultant

Education and Minimum/General Experience: Requires Bachelors of Computer Science or Engineering Degree. 2-3 years experience.

Functional Responsibility: Provides systems management, database performance tuning, installing new releases and problem solving of database systems problems. Consultant has solid knowledge of current design environments in IDMS. IDMS Consultant will manage database

performance. Troubleshoots and resolves complex problems to ensure no disruption of mission-critical applications. Designs improvements, maintains systems and manages system backups. Consultant will provide consulting services on application development and database systems management, and will require extensive expertise across hardware, software and system platforms supplied by multiple vendors.

14. XML Developer I

Education and Minimum/General Experience: Bachelor of Science degree in a technical field; a minimum of 5 years of experience in software development, including substantial experience in embedded software development. Experience in XML, SOAP, Java, EDI, and other database applications.

Functional Responsibility: Serve as software technical lead on systems and software-only projects and programs. Develop software requirements, architectural design, detailed design, implementation, integration and test. Prepare and present technical artifacts during internal and customer requirements and design reviews. Perform research and development of internal development processes, procedures and tools to support the evolution of core software assets. Recommend HW/SW purchases in support of the core asset development as well as recommend process improvements.

15. XML Developer II

Education and Minimum/General Experience: Bachelor of Science degree in a technical field; a minimum of 7 years of experience in software development, including substantial experience in embedded software development. Experience in XML, SOAP, Java, EDI, and other database applications.

Functional Responsibility: Serve as software technical lead on systems and software-only projects and programs. Develop software requirements, architectural design, detailed design, implementation, integration and test. Prepare and present technical artifacts during internal and customer requirements and design reviews. Perform research and development of internal development processes, procedures and tools to support the evolution of core software assets. Serve as team lead and train junior developers as required. Recommend HW/SW purchases in support of the core asset development as well as recommend process improvements.

16. Senior Analyst

Education and Minimum/General Experience: The Sr. System Analyst must have a BS/MS in computer science, information systems, engineering, or other related area and 7 years of experience in systems analysis, design, and development of automated information systems or 5 years with MS.

Functional Responsibility: The Sr. Systems Analyst is responsible for interpreting, organizing, and translating user requirements into functional, performance, and interface requirements suitable for the development and integration of system solutions. The Sr. Systems Analyst must be able to evaluate science, engineering, business, and all other data processing problems for application to Information technology systems/solutions. Analyze user requirements, procedures, and problems to automate or improve existing systems and review computer system capabilities, workflow, scheduling limitations, and recommend commercially available software solutions. The Sr. Systems Analyst should be knowledgeable in the areas of networks, fourth-generation languages, hardware and security architectures, CASE tools, object-oriented design, portals, data sources, system integration, test environments, and the capabilities and limitations of current information technology.

17. Analyst

Education and Minimum/General Experience: The System Analyst must have a Master's degree in computer science, information systems, engineering, or other related area and 3 years of experience in systems analysis, design, and development of automated information systems or 2 years with MS.

Functional Responsibility: The Systems Analyst is responsible for interpreting, organizing, and translating user requirements into functional, performance, and interface requirements suitable for the development and integration of system solutions. The Systems Analyst must be able to evaluate science, engineering, business, and all other data processing problems for application to Information technology systems/solutions. Analyze user requirements, procedures, and problems to automate or improve existing systems and review computer system capabilities, workflow, scheduling limitations, and recommend commercially available software solutions. The Systems Analyst should be knowledgeable in the areas of networks, fourth-generation languages, hardware and security architectures, CASE tools, object-oriented design, portals, data sources, system integration, test environments, and the capabilities and limitations of current information technology.

18. Associate Analyst

Education and Minimum/General Experience: Bachelor's Degree and four (4) years of general experience. Six (6) additional years of general experience is considered equivalent to a Bachelor's Degree. With a Master's Degree, two (2) years of general experience is required.

Functional Responsibility: Performs a variety of business analysis tasks, either independently or under supervision, which is broad in nature and is concerned with the design and implementation, and enterprise architecture. Validates and refines processes and functionality

against requirements and EA models. Analyst documents new processes and functionality.

Principal duties include:

- Plans and performs analysis, knowledge coordination, methodology research, analysis assessment, technique development, knowledge integration and other assignments in for complex enterprise architectures.
- Captures and validates business processes using approved Enterprise Architecture methodology.
- Responsible for highly complex subject matter and validating that subject matter and requirements with business owners and stakeholders.
- May perform other duties, as assigned.

19. Senior E-Records Specialist

Education and Minimum/General Experience: Education and Minimum/General Experience: High School Diploma or G.E.D and four (4) years of progressive administration support. Two (2) years of experience with an Associate's degree.

Functional Responsibility: Provide documentation planning and support, project administration, general office support, executive secretarial support, human resource planning, event planning and administration to support personnel in multiple office locations. Plan the information needs of an organization. Enforce policies and practices regarding records, including their organization and disposal. Implement the records storage plan, which includes the short and long-term housing of physical records and digital information. Identify, sort, classify, and store records. Coordinate access to records internally and outside of the organization, balancing the requirements of business confidentiality, data privacy, and public access. Execute a retention policy on the disposal of records which are no longer required for operational reasons; according to organizational policies, statutory requirements, and other regulations this may involve either their destruction or permanent preservation in an archive. Also provide administrative support in the management of personnel, financial, operations, and technical program. Train and monitor performance of junior E-Records Specialists or Administrative Assistants. Perform other duties as assigned.

20. E-Records/Administrative Assistant

Education and Minimum/General Experience: High School Diploma or G.E.D and four (4) years of progressive administration support. Two (2) years of experience with an Associate's degree.

Functional Responsibility: Provide documentation planning and support, project administration, general office support, executive secretarial support, human resource planning,

event planning and administration to support personnel in multiple office locations. Plan the information needs of an organization. Enforce policies and practices regarding records, including their organization and disposal. Implement the records storage plan, which includes the short and long-term housing of physical records and digital information. Identify, sort, classify, and store records. Coordinate access to records internally and outside of the organization, balancing the requirements of business confidentiality, data privacy, and public access. Execute a retention policy on the disposal of records which are no longer required for operational reasons; according to organizational policies, statutory requirements, and other regulations this may involve either their destruction or permanent preservation in an archive. Also provide administrative support in the management of personnel, financial, operations, and technical program. Perform other duties as assigned.

21. Sr. Systems Engineer

Education and Minimum/General Experience: Minimum of 5-8 years with Bachelors Degree

Functional Responsibility: Server as the senior technical lead for systems engineering.

Configuring hardware and software applications. Responsible for regression testing, and determining the overall computing capacity of servers and peripherals.

22. Systems Engineer

Education and Minimum/General Experience: Minimum of 3-5 years of configuring hardware and software applications. Responsible for regression testing, and determining the overall computing capacity of servers and peripherals.

Functional Responsibility: Analyze and establish system engineering requirements. Design architecture to include software/hardware and communications to support cross functional requirements and system interfaces.

23. Sr. Systems Administrator

Education and Minimum/General Experience: 3-5 Years experience with Bachelors Degree.

Functional Responsibility: Supervise and manage the daily activities involved in the configuration and operation of business systems that may be mainframe, mini, or client/server based. Optimize system operation and resource use, and provide system performance/capacity management analysis and planning. Provide assistance to users in accessing and using business systems.

24. Systems Administrator

Education and Minimum/General Experience: 3-5 years Experience with Bachelors Degree

Functional Responsibility: Perform the daily activities involved in the configuration and operation of business systems that may be mainframe, mini, or client/server based. Optimize system operation and resource use, and provide system performance/capacity management analysis and planning. Provide assistance to users in accessing and using business systems.

25. Telecommunications Engineer

Education and Minimum/General Experience: 5-8 years Experience with Bachelors Degree or above.

Functional Responsibility: Provides maintenance of the switching equipment. Performs more complex activities for routine maintenance on switch. Reads and interprets circuit diagrams and electrical schematics.

26. Network Engineer

Education and Minimum/General Experience: 3-5 years Experience with Bachelor Degree

Functional Responsibility: Perform a variety of network management services related to the operation, performance, or availability of data communications networks. Modify command language programs, network start-up files, assign/reassign network device logicals, analyze network performance, and recommend adjustments to a wide variety of complex network management functions.

27. Sr. Network Engineer

Education and Minimum/General Experience:

Bachelor's Degree or equivalent and 5 years of general experience. Six (6) years of general experience is considered equivalent to a Bachelor's Degree. With a Master's Degree, one (1) year of general experience is required. With a PhD, no experience is required.

Functional Responsibility:

Under supervision performs a variety of network engineering tasks which are broad in nature and are concerned with the design and implementation of integrated networks, including personnel, hardware, software and support facilities and/or equipment. Performs with some latitude for non-reviewed actions and decisions. Plans and performs network engineering research, design development, and other assignments in conformance with network design, engineering and customer specifications. Job involves Network architecture/design, network management, communication, troubleshooting and diagnostics, Network performance tuning, NW administration including installation, configuration and security; development of monitoring processes and capacity

planning. CCNP/CCIE or equivalent certification is required, with demonstrated knowledge and skills to install and manage the routers and switches that form the network core, as well as edge applications that integrate voice, wireless, and security into the network. Responsible for the technical/engineering part of a major project or a project of lesser complexity and importance than those normally assigned to a higher level engineer. Coordinates the activities of Network Technicians assigned to specific network engineering projects.

28. Technical Writer

Education and Minimum/General Experience:

A Bachelor's degree or equivalent in English, Literature, or other related discipline. This position typically requires over 7 years of experience.

Functional Responsibility:

Collects and organizes technical, management and administrative information required for preparation of users' manuals, training materials, installation guides, proposals, and reports. Leads and performs technical, journalistic and expository writing per customer requirements. Edits technical documentation including functional descriptions, system specifications, users' manuals, special reports, plans, technical documents, presentation graphics, or other customer deliverables and documents. May develop and integrate graphics with deliverable documents. May provide daily supervision and direction to staff.

Labor Rates

LABOR CATEGORY OR TITLE		UniSpec Enterprises Government Site\Labor Rates with IFF			
		FY 2010	FY 2011	FY 2012	FY 2013
1	Subject Matter Expert VI	\$167.51	\$172.53	\$177.71	\$183.04
2	Subject Matter Expert V	\$120.36	\$123.97	\$127.69	\$131.52
3	Lead Enterprise Architect	\$136.99	\$141.10	\$145.33	\$149.69
4	Lead Security Management Consultant	\$136.99	\$141.10	\$145.33	\$149.69
5	Chief Security Architect	\$110.57	\$113.89	\$117.30	\$120.82
6	HSPD12 Program Manager	\$176.67	\$181.97	\$187.43	\$193.05
7	Program Manager	\$148.73	\$153.19	\$157.79	\$162.52
8	Sr. Data Security Engineer	\$123.78	\$127.49	\$131.32	\$135.26
9	Lead Security Planner	\$162.24	\$167.10	\$172.12	\$177.28
10	Security Planner	\$127.73	\$131.57	\$135.51	\$139.58
11	Senior Sybase Consultant	\$110.96	\$114.29	\$117.72	\$121.25
12	Senior SQL Server Consultant	\$84.54	\$87.08	\$89.69	\$92.38
13	Senior IDMS Consultant	\$65.26	\$67.21	\$69.23	\$71.31
14	XML Developer 1	\$36.99	\$38.10	\$39.24	\$40.42
15	XML Developer 2	\$52.84	\$54.42	\$56.06	\$57.74
16	Senior Analyst	\$86.11	\$88.69	\$91.35	\$94.09
17	Analyst	\$61.11	\$62.94	\$64.83	\$66.77
18	Associate Analyst	\$38.34	\$39.49	\$40.67	\$41.89
19	Senior E-Records Specialist	\$41.10	\$42.33	\$43.60	\$44.91
20	E-Records/ Administrative Assistant	\$28.82	\$29.68	\$30.57	\$31.49
21	Sr. Systems Engineer	\$102.60	\$105.68	\$108.85	\$112.11
22	Systems Engineer	\$87.40	\$90.02	\$92.72	\$95.50
23	Sr. Systems Administrator	\$74.10	\$76.32	\$78.61	\$80.97
24	Systems Administrator	\$61.75	\$63.60	\$65.51	\$67.48
25	Telecommunications Engineer	\$84.55	\$87.09	\$89.70	\$92.39
26	Network Engineer	\$62.60	\$64.47	\$66.41	\$68.40
27	Sr. Network Engineer	\$104.5	\$107.64	\$110.87	\$114.2
28	Technical Writer	\$75.05	\$77.3	\$79.62	\$82.01

Blanket Purchase Agreement

**BEST VALUE
BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE**

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) _____.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

Ordering Activity

Date

Contractor

Date

BPA NUMBER _____

(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) _____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;

(g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and

(h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

**BASIC GUIDELINES FOR USING
"CONTRACTOR TEAM ARRANGEMENTS"**

Federal Supply Schedule Contractors may use "Contractor Team Arrangements" (see FAR 9.6) to provide solutions when responding to an ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customer's needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules "Team Solution" to meet the customer's requirement.
- Customers make a best value selection.